



Student Handbook

2026-2027

**PARAMOUNT
INTERNATIONAL
COLLEGE**

for International Students



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Unit 202, Level 2 / 118 Church Street, Parramatta, NSW 2150, Australia

RTO Code: 45585 | CRICOS Code: 03832B

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WELCOME

I want to welcome you to Paramount International College (RTO CODE: 45585 and CRICOS PROVIDER CODE: 03832B). Receive my heartfelt thanks for deciding to study with us. We proudly inform you that we have started our service for international students.

In our college, we believe in cultural diversity. We welcome you to bring your own culture and life experience to campus life and add new colors to the diverse mix of cultures. Together we will take it to a new height of cooperation and integration.

Paramount International College is devoted to professionally providing vocational education and training in a comfortable and supportive environment. We want students to embrace the challenges of globalisation and a globalised workforce. We prepare you so that you can excel in facing those challenges. We develop the highest-quality, well-informed, work-ready graduates and professionals. We tirelessly work towards empowering you through education and training so that you are equipped with the required skills and knowledge to maximise your full potential. Our excellent team of academics and supportive admin staff are committed to assisting you in making your learning experiences exceptional.

The qualification we deliver is taken from Australian National Training Packages and is recognised Australia-wide and internationally.

Paramount International College (PIC) is an Australian Registered Training Organisation (RTO) with RTO code 45585. We operate under the National VET Quality Framework and are regulated by the Australian Skills Quality Authority (ASQA).

We will provide you with important prearrival information to assist you in settling into life in Sydney and our College. We include advice on the cultural and social differences you may experience during your stay and provide other practical information to ensure your day-to-day experiences are positive ones for you.

This information booklet is designed to provide you information about the services provided by Paramount International College and our approach to making a safe, fair and supportive learning environment. We wish you every success in your future endeavors!

Yours faithfully,

Pradeep Khanal

Chief Executive Officer (CEO) /
Principal Executive Officer (PEO)

ABOUT PARAMOUNT INTERNATIONAL COLLEGE

Aus Crest Pty Ltd with business name Paramount International College (RTO No: 45585 and CRICOS Provider Code: 03832B) is a Registered Training Organisation located at Unit 202, Level 2/118 Church Street, Parramatta, NSW 2150

Paramount International College operates under the National Vocational Education and Training (VET) Quality Framework which is a regulated framework administered by the Australian Skills Quality Authority (ASQA). Our registration details are located on the National Register for VET, and our qualifications are recognised under the Australian Qualifications Framework. If you want to know details, you may visit www.training.gov.au.

As a registered training organisation delivering courses to international students, Paramount International College must maintain registration with the Commonwealth Register of Institution and Courses for Overseas Students (CRICOS).

All CRICOS registered training providers are regulated by ASQA under the Education Services for Overseas Students Act (ESOS Act 2000) and the National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code 2018). For more details you may visit <https://cricos.education.gov.au/>

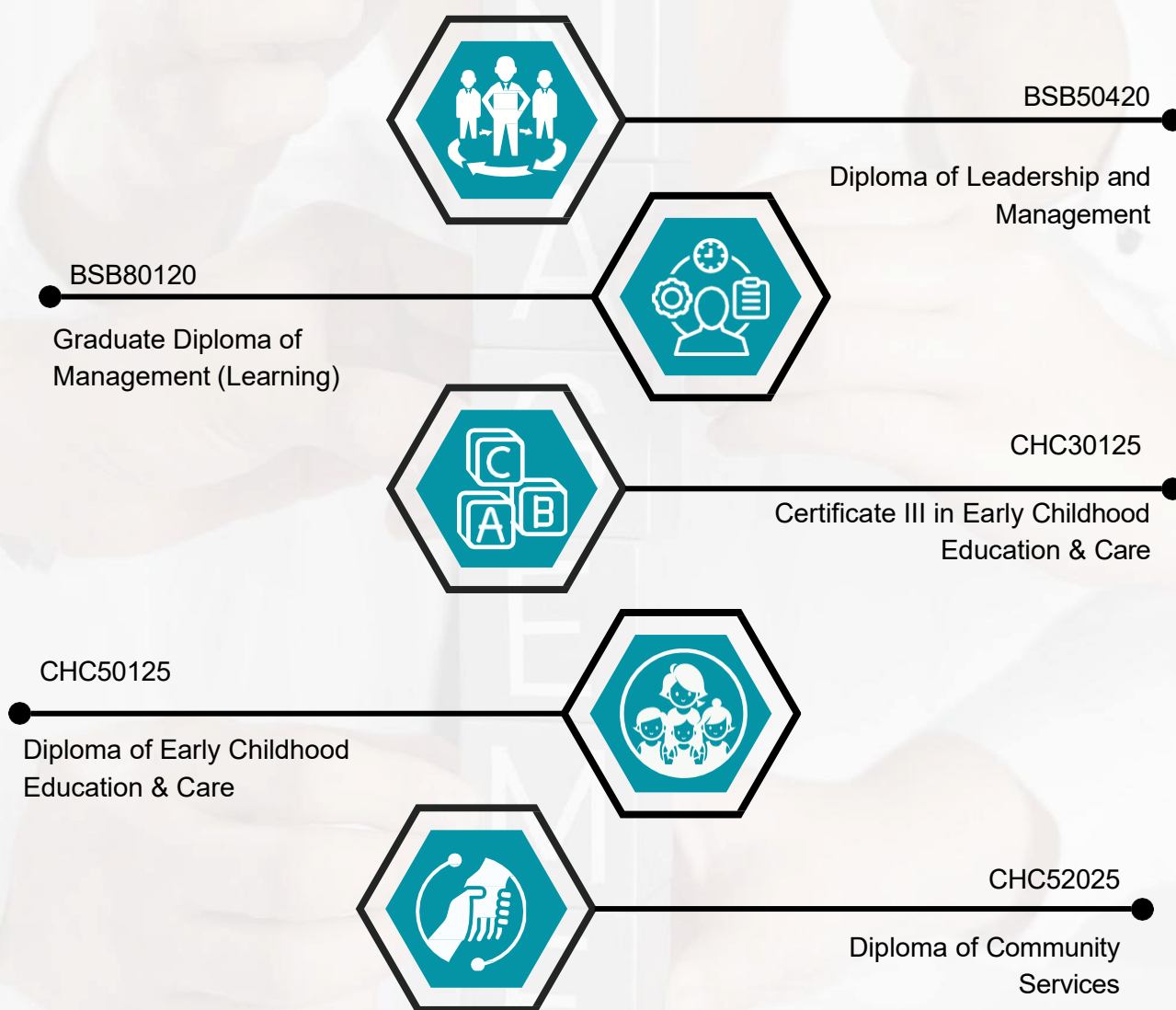


We deliver **Australian Qualifications Framework (AQF)** qualification which is drawn from **Australian vocational Training Packages** and recognised within Australia and internationally.

Paramount International College offers courses in Leadership and Management, Childcare and Community Services.

The Training Packages qualifications are developed by the Industry Skills Committees authorised by Australian Government. They are developed in consultation with the industry bodies, regulators, training providers and other stakeholders.

We deliver following qualifications:



Paramount International College (PIC) consults with industry practitioners within Australian business sectors to ensure that our training is at the leading edge of industry developments and trends.

These courses have been designed to offer students opportunities to gain industry skills & expertise and to meet their academic and professional goals.

WHY CHOOSE US?



STUDENT EMPOWERMENT

At Paramount International College, we believe that education empowers students with economic freedom. We provide quality education to each and every student so that they can be employed in workforce.



STUDENT-FOCUSED COURSES

We ensure delivery of high-quality student-focused courses which have been designed to provide students with job-focused skills and expertise to advance and succeed in their academic and professional goals.



HIGHLY QUALIFIED TRAINERS

Our trainers are highly qualified and experienced professional with relevant industry experience and our training materials are practical, up-to-date and industry-relevant.



UPDATED TRAINING AND ASSESSMENT

We systematically observe our training and assessment practice, so that we can update our training and assessment material as per industry trends.



MODERN FACILITIES

Studying at Paramount International College, students will enjoy modern facilities with fully equipped small-sized classrooms in a professional, friendly and supportive learning environment.



INNOVATIVE COURSE CONTENT

Studying at Paramount International College, students will enjoy modern facilities with fully equipped small sized classrooms in a professional, friendly and supportive learning environment.



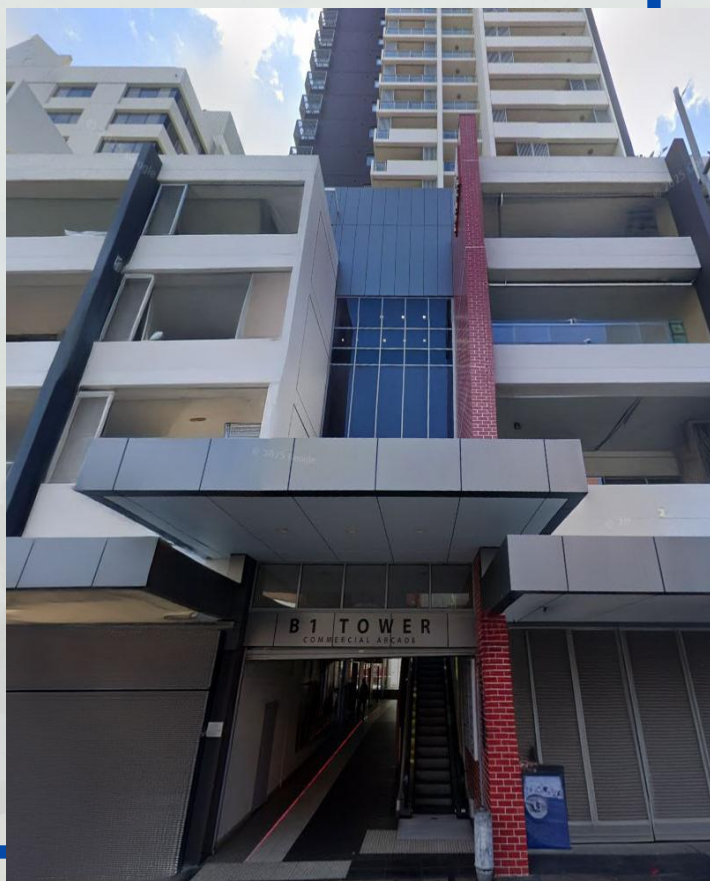
STUDENT SUPPORT

We support our students on the path to achieving their goals and aspirations by developing practical and academic skills, knowledge and capability.



JOB READY SKILLS

You will be ready with skills required to thrive at your job by studying with us



Location

**Unit 202, Level 2 / 118 Church St.
Parramatta NSW 2150**



CAMPUS ATTRACTIONS



Buzzing commercial area



Large Shopping Mall



Trendy bars, global eateries



Sculpture by the River



Eat Street



Parramatta Park



LUNCH OPTIONS

Middle Eastern, Chinese, Indian, Thai, Nepalese, Westfield parramatta food court and pub food options are available for lunch near the campus.



PARKING AVAILABILITY

here are several parking options available such as Wilson Parking, Westfield Car Park



PUBLIC TRANSPORT

The campus well-connected by public transport. It can easily accessed via various bus routes and the Parramatta Railway Station, which is a major transport hub.

OUR COURSES AND PRICING

Courses	Duration	Terms	Course Fees (AUD)				
BSB50420 Diploma of Leadership and Management	52 Weeks	4 Terms	Application Processing Fee \$250	Tuition Fee \$10,000	Material Fee \$190 (\$50/term)	Total Fee \$10,440	CRICOS CODE: 104412D
BSB80120 Graduate Diploma of Management (Learning)	104 Weeks	8 Terms	Application Processing Fee \$250	Tuition Fee \$24,000	Material Fee \$600 (\$75/term)	Total Fee \$24,850	CRICOS CODE: 113735K
CHC30125 Certificate III in Early Childhood Education & Care	52 Weeks	4 Terms	Application Processing Fee \$250	Tuition Fee \$16,000	Material Fee \$300 (\$75/term)	Total Fee \$16,550	CRICOS COURSE CODE: 119649D
CHC50125 Diploma of Early Childhood Education & Care	52 Weeks	4 Terms	Application Processing Fee \$250	Tuition Fee \$20,000	Material Fee \$300 (\$75/term)	Total Fee \$20,550	CRICOS COURSE CODE: 118638D
CHC52025 Diploma of Community Services	104 Weeks	8 Terms	Application Processing Fee \$250	Tuition Fee \$20,000	Material Fee \$400 (\$50/term)	Total Fee \$20,650	CRICOS COURSE CODE: 118790G

Material fees include student learner guide, PowerPoint presentation handouts and learning handouts in the class.

** Each term consists of 10 weeks of training and assessment and 3 weeks of holiday*

Note: Please note, Paramount International College reserves the right to vary the tuition fees and/or other charges from time to time. However, once enrolment into a course is finalised, course fees will not change for the normal duration of the course

PIC Intake Calendar

Term Intakes	Term Breaks
5 October 2026 to 13 December 2026	14 December 2026 to 10 January 2027
9 November 2026 to 14 February 2027	14 December 2026 to 10 January 2027
11 January 2027 to 21 March 2027	22 March 2027 to 11 April 2027
15 February 2027 to 16 May 2027	22 March 2027 to 11 April 2027
12 April 2027 to 20 June 2027	21 June 2027 to 11 July 2027
17 May 2027 to 15 August 2027	21 June 2027 to 11 July 2027
Shift 1 12 July 2027 to 19 September 2027	20 September 2027 to 10 October 2027
16 August 2027 to 14 November 2027	20 September 2027 to 10 October 2027
Shift 2 11 October 2027 to 19 December 2027	20 December 2027 to 9 January 2028
15 November 2027 to 13 February 2028	20 December 2027 to 9 January 2028
10 January 2028 to 19 March 2028	20 March 2028 to 9 April 2028
14 February 2028 to 14 May 2028	20 March 2028 to 9 April 2028
10 April 2028 to 18 June 2028	19 June 2028 to 9 July 2028
15 May 2028 to 13 August 2028	19 June 2028 to 9 July 2028
10 July 2028 to 17 September 2028	18 September 2028 to 8 October 2028
14 August 2028 to 12 November 2028	18 September 2028 to 8 October 2028
9 October 2028 to 10 December 2028	18 September 2028 to 8 October 2028



BSB50420 – DIPLOMA OF LEADERSHIP AND MANAGEMENT

CRICOS COURSE CODE: 104412D

The latest release of the qualification can be found at: <https://training.gov.au/Training/Details/BSB50420>

Course Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Course Duration

This qualification will be delivered 14 hours face to face per week in the campus and 6 hours online per week. The total duration is 52 weeks. 40 weeks of tuition is spread over 5 terms. These include one 6to week term, three 10-week terms, and one 4-week term of training and assessment. 12 weeks of holidays are spread over 3 term breaks between the terms. There is no term break at the end of this course.

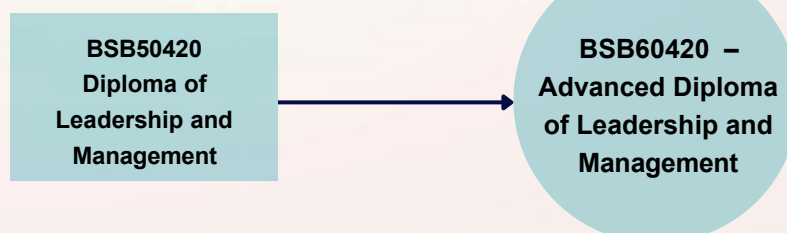
Target Group

- Off-shore students, who have just passed Australian Year 12 or equivalent may have little or no vocational experience but possess learning skills and knowledge that they would utilize to develop Leadership and Management skills.
- Holders of Certificates/other qualifications in business, management, etc or/and may have previous experience in a related profession overseas/onshore and are interested in developing their leadership & management knowledge and skills. PIC will provide RPL/Credit for eligible students for specific units of this qualification on a case-to-case basis and then place the student in a suitable term, if available.

Career Outcomes

- Business Manager Officer
- Manager
- Public Sector Works

Future Pathways



Course Costs

The costs for this course are as follows:

- Application Processing Fee: \$250 (non-refundable to be paid on application)
- Tuition fees: \$10,000
- Materials Fees: \$190 (\$47.50 per term)
- Total Course Fee: \$10,440

The study materials are provided to students by Paramount International College and are included in the total course fees.

Course Structure

The BSB50420 Diploma of Leadership and Management requires the completion of 6 core and 6 elective units. Paramount International College has chosen electives for this qualification to ensure that students achieve a broad range of skills and knowledge in leadership and management.

Units of Competency

Core

BSBPEF502 Develop and use emotional intelligence.

BSBCRT511 Develop critical thinking in others

BSBTWK502 Manage team effectiveness

BSBCMM511 Communicate with influence

BSBLDR523 Lead and manage effective workplace relationships

BSBOPS502 Manage business operational plans

Electives

BSBSUS511 Develop workplace policies and procedures for sustainability

BSBOPS504 Manage business risk

BSBSTR501 Establish innovative work environments

BSBLDR522 Manage people performance

BSBOPS505 Manage organisational customer service

BSBHRM524 Coordinate workforce plan implementation



Course Description

This qualification reflects the role of individuals who apply advanced knowledge and skills in a range of strategic leadership and management roles. Individuals at this level make high level autonomous decisions and use initiative and judgement to plan and implement a range of leadership and management functions in varied contexts. They have full responsibility and accountability for personal outputs and for the work or function of others.

Course Duration

This qualification will be delivered over 104 weeks, including 80 weeks of training and assessment spread over 9 terms and 24 weeks of holidays. First and last terms will be 5 weeks long, rest of the terms 10 weeks each. There will not be any term break after the 9th and last term. This qualification will be delivered 14 hours face to face per week in the campus and 6 hours online per week.

Target Group

Target groups for the BSB80120 Graduate Diploma of Management (Learning) are those international students who are:

- seeking to pursue a career in high-ranking positions in business and management
- seeking to pursue a career in an organisation working for learning and capacity development
- seeking to integrate their tertiary educational background into education management and
- learning development industry seeking a pathway to higher education in post-graduate level

Course Structure

BSB80120 Graduate Diploma of Management (Learning)

requires the completion of 3 core and 5 elective units. PIC has chosen electives for this qualification to ensure that students achieve a broad range of skills and knowledge.

Course Costs

The costs for this course are as follows:

- Application Processing Fee: \$250 (non-refundable to be paid on application)
- Tuition fees: \$20,000
- Materials Fees: \$600 (\$75 per term)
- Total Course fees: \$24,850

The study materials are provided to students by Paramount International College and are included in the total course fees.

Education and Career Pathways

Potential employment options are as a Leader or Manager in organisations where learning is used to build organisational capability in a range of industry areas.

Students who complete this course may wish to continue their education into a range of higher education qualifications in organisational learning and development.

Units of Competency

Core

BSBHRM613 Contribute to the development of learning and development strategies

BSBLDR811 Lead strategic transformation

TAELED803 Implement improved learning practice

Electives

BSBHRM611 Contribute to organisational performance development

BSBLDR601 Lead and manage organisational change

BSBLDR812 Develop and cultivate collaborative partnerships and relationships

BSBOPS601 Develop and implement business plans

BSBCRT611 Apply critical thinking for complex problem solving



CHC30125 Certificate III in Early Childhood Education & Care

CRICOS COURSE CODE: 119649D

The latest release of the qualification can be found at: <https://training.gov.au/Training/Details/CHC30125>

Course Description

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's well being, and development in the context of an approved learning framework. Educators use a range of well-developed skills and knowledge using discretion and judgement when carrying out their work in the context of established policies and procedures. They may work independently or under the guidance of others, though in some contexts that guidance may not be on-site. Early childhood educators work in long day care centres, family day care, pre-schools or kindergartens. To achieve this qualification, the individual must have completed a total of at least 160 hours of work in a regulated children's education and care service in Australia.

Course Duration

This qualification will be delivered over 52 weeks, including 40 weeks of training and assessment spread over 9 terms and 12 weeks of holidays. First and last terms will be 5 weeks long, rest of the terms 10 weeks each. There will not be any term break after the last term.

Target Group

International students who are:

- Seeking to pursue a career in Early Childhood Education and Care sector.
- Seeking to enter a new sector.
- Seeking a pathway to higher level qualifications.

Career Outcomes

Potential employment options are as a Child-care Worker, and relevant designations. Students who complete this course may wish to continue their education into a range of higher education qualifications in Community Services sector e.g. Diploma in Early Childhood Education and Care.

Future Pathways

Students may approach higher studies in the similar field after completion of this Certificate.

Mode & Work Placement

This qualification will be delivered 14 hours face to face per week in the campus and 6 hours online per week. To achieve this qualification from Paramount International College (PIC), the students must have completed at least 160 hours of work placement in a compliant childcare center. All students have to obtain Working With Children Check certificate and First Aid unit before work placement at their own expenses.

Course Costs

The costs for this course are as follows:

- Application Processing Fee: \$250 (non-refundable to be paid on application)
- Tuition fees: \$16,000
- Materials Fees: \$300 (\$75 per term for 4 terms)
- Total Course Fees: \$16,550

The study materials are provided to students by PIC and are included in total course fees.

Course Structure

CHC30125 - Certificate III in Early Childhood Education and Care requires successful completion of 15 core units and 2 elective units.

Mandatory Child safety training

Mandatory Child Safety Training: Please click the link below to register and complete your enrollment. Students can undertake the training using the following

link: <https://www.education.gov.au/early-childhood/about/quality-and-safety/national-child-safety-training>

Units of Competency

Core

CHCECE030 Support inclusion and diversity

CHCECE031 Support children's health, safety and well being

CHCECE032 Nurture babies and toddlers

CHCECE033 Develop positive and respectful relationships with children

CHCECE034 Use an approved learning framework to guide practice

CHCECE035 Support the holistic learning and development of children

CHCECE036 Provide experiences to support children's play and learning

CHCECE037 Support children to connect with the natural environment

CHCECE038 Observe children to inform practice

CHCECE054 Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures

CHCECE055 Meet legal and ethical obligations in children's education and care

CHCECE056 Work effectively in children's education and care

CHCPRT001 Identify and respond to children and young people at risk

HLTAID012 Provide First Aid in an education and care setting

HLTWHS001 Participate in workplace health and safety

Electives

CHCDIV001 Work with diverse people

CHCPRP003 Reflect on and improve own professional practice



CHC50125 Diploma of Early Childhood Education & Care

CRICOS COURSE CODE 118638D

The latest release of the qualification can be found at: <https://training.gov.au/Training/Details/CHC50125>

Course Description

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. Educators at this level are responsible for designing and implementing curriculum that meets the requirements of an approved learning framework and for maintaining compliance in other areas of service operations. They use specialised knowledge and analyse and apply theoretical concepts to diverse work situations. They may have responsibility for supervision of volunteers or other educators.

Early childhood educators work in long day care centres, family day care, pre-schools or kindergartens.

To achieve this qualification, the individual must have completed a total of least 280 hours of work in a regulated children's education and care service in Australia.

Course Duration

This qualification will be delivered 14 hours face to face per week in the campus and 6 hours online per week. Total duration is 52 weeks. This includes 40 weeks of training and assessment spread over 4 full terms. There is no term break at the end. 12 weeks of holidays are spread over 4 terms breaks.

Target Group

International students who are:

- Seeking to further pursue the career in Early Childhood Education and Care sector
- Seeking to enter in management role of childcare centers.
- Seeking a pathway to higher level qualifications

Career Outcomes

Potential employment options are as a Child- care Room leader, Center Manager, and relevant designations. Students who complete this course may wish to continue their education into a range of higher education qualifications at bachelor's level.

Course Costs

The costs for this course are as follows:

- The costs for this course are as follows:
- Application Processing Fee: \$250 (non-refundable to be paid on application)
- Tuition fees: \$20,000
- Materials Fees: \$300 (\$75per term for 4 terms)
- Total Course Fees: \$20,550

The study materials are provided to students by PIC and are included in total course fees.

Work Placement

This qualification will be delivered 14 hours face to face per week in the campus and 6 hours online per week. To achieve this qualification from Paramount International College (PIC), the students must have completed at least 280 hours of work placement in a compliant childcare center. The training package stipulates that the individual student must have completed a total of least 280 hours of work in a regulated children's education and care center. So, PIC has allocated total 10 weeks for work placement, which amounts to 280 hours (28 hours/week). PIC believes these hours of work placement will help students excel in their skills and knowledge. All students have to obtain a Working with Children Check certificate and First Aid unit before work placement at students' own expenses.

Entry Requirement

Student must complete CHC30125 Certificate III in Early Childhood Education and Care to get enrolment in CHC50125 - Diploma of Early Childhood Education and Care.

Course Structure

CHC50125 - Diploma of Early Childhood Education and Care requires successful completion of 12 core units and 3 elective units.

Units of Competency

Core

BSBTWK502 Manage team effectiveness

CHCECE041 Maintain a safe and healthy environment for children

CHCECE042 Foster holistic early childhood learning, development and well being

CHCECE043 Nurture creativity in children

CHCECE044 Facilitate compliance in a children's education and care service

CHCECE045 Foster positive and respectful interactions and behaviour in children

CHCECE046 Implement strategies for the inclusion of all children

CHCECE047 Analyse information to inform children's learning

CHCECE048 Plan and implement children's education and care curriculum

CHCECE049 Embed environmental responsibility in service operations

CHCECE050 Work in partnership with children's families

CHCPRP003 Reflect on and improve own professional practice

Electives

CHCPRT025 Identify and report children and young people at risk

CHCINM002 Meet community information needs

CHCECE053 Respond to grievances and complaints about the service



CHC52025 Diploma of Community Services

CRICOS COURSE CODE 118790G

The latest release of the qualification can be found at: <https://training.gov.au/Training/Details/CHC52025>

Course Description

This qualification reflects the role of community services workers involved in the delivery, management and coordination of person-centred services to individuals, groups, and communities.

At this level, workers have specialised skills in community services and work autonomously within their scope of practice under broad directions from senior management.

Workers support people to make changes in their lives to improve personal and social wellbeing and may also have responsibility for the supervision of other workers and volunteers. They may also undertake case management and program coordination.

To achieve this qualification, the candidate must have completed at least 100 hours of work as detailed in the Assessment Requirements of units of competency.

Course Duration

This qualification will be delivered 14 hours face to face per week on the campus and 6 hours online per week. Total duration is 104 weeks. This includes 60 weeks of training and assessment spread over 6 full terms. 20 weeks will be spent in work placement. There is no term break at the end. 24 weeks of holidays are spread over 8 terms breaks.

Target Group

International students who are:

- Seeking to pursue a career in Community Services Sector.
- Seeking to enter in management role of Community Services Organisations.
- Seeking a pathway to higher level qualifications.

Course Structure

CHC52025 Diploma of Community Services requires successful completion of 12 core units and 8 elective units.

Work Placement

This qualification will be delivered 14 hours face to face per week in the campus and 6 hours online per week. To achieve this qualification from Paramount International College (hereafter PIC), the students must have completed at least 100 hours of work placement in a compliant Community Services Organisation. The training package stipulates that the individual student must complete a total of at least 100 hours of work in a regulated environment. So, PIC has allocated a total of 20 weeks for work placement, which amounts to 40 hours (20 hours/week). PIC believes these hours of work placement will help students excel in their skills and knowledge. All students have to obtain Working with Children Check, National Police Check certificate and First Aid unit before work placement, at students' own expenses.

Course Costs

The costs for this course are as follows:

- Application Processing Fee: \$250
- Tuition fees: \$20,000
- Materials Fees: \$400 (\$50 per term for 8 terms)
- Total Course Fees: \$20,650

The study materials are provided to students by PIC and are included in total course fees.

Future Pathways

Students may approach to higher studies in the similar field after completion of this Diploma.

Career Outcomes

Potential employment options are as a Youth Worker, Aboriginal Housing Worker, Community Development Worker for Social Housing, Community Services Worker, Community Work Coordinator, etc.

Units of Competency

Core

CHCCCS004 Assess co-existing needs

CHCCCS007 Develop and implement service programs

CHCCCS019 Recognise and respond to crisis situations

CHCCSM017 Facilitate and review case management

CHCDEV005 Analyse impacts of sociological factors on people in community work and services

CHCDFV001 Recognise and respond appropriately to domestic and family violence

CHCDIV001 Work with diverse people

CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety

CHCLEG003 Manage legal and ethical compliance

CHCMGT005 Facilitate workplace debriefing and support processes

CHCPRP003 Reflect on and improve own professional practice

HLTWHS003 Maintain work health and safety

Electives

BSBPEF401 Manage personal health and wellbeing

CHCADV002 Provide advocacy and representation services

CHCCCS003 Increase the safety of individuals at risk of suicide

CHCCOM003 Develop workplace communication strategies

CHCCSL001 Establish and confirm the counselling relationship

CHCCSL002 Apply specialist interpersonal and counselling interview skills

CHCCSL003 Facilitate the counselling relationship and process

CHCCSL007 Support counselling clients in decision-making processes



TRAINING ARRANGEMENT

At Paramount International College, all qualifications are delivered for 20 hours per week face-to-face. (However, in unforeseeable circumstances like a pandemic, training may take place online through remote audio-visual technologies. The practical part of the training and assessment may be conducted by following government instructions e.g. social distancing policy). Each qualification consists of different units of competencies, and our industry-experienced qualified trainers will explain the outlines and assessment requirements at the beginning of the training of each unit of competency.

All our classes are held in fully equipped classrooms and students are provided with learner resources, such as PowerPoint presentation materials, a student learner guide, formative activities, and, where applicable, simulated policies and procedures.

Students are encouraged to bring their own laptop that must have Microsoft Office or other necessary software installed and a USB Drive. Laptops must be fully charged and operational. Otherwise, they can use the available computers in the classrooms. Our campus has free Wi-Fi facilities.

ASSESSMENT ARRANGEMENT

All our unit of competencies (UOC) are assessed through a combination of assessment types. This may include practical demonstration

- role play
- writing reports •
- group projects
- presentation and
- written questionnaires etc.
- Online Quizzes etc.

Read [International Student Handbook](#) for more information on the assessment system, submission guidelines, reassessment arrangements etc.

GENERAL ENTRY REQUIREMENTS



Must be 18 years of age or older at the time of submission of application.



Must provide proof of completed Australian Year 12 or equivalent school studies or other higher qualifications.



Must submit results of IELTS with at least 5.5 overall score or equivalent results in other English proficiency tests like PTE, TOEFL, etc. However, **PIC strongly advises that students try to score overall score for IELTS 6.0 with no component less than 5.5. For further details, please refer to the Department of Home Affairs website on Acceptable English Tests and Exemptions*.**



Pass the Language, Literacy and Numeracy Test (LLN, for details visit the Student Handbook).



Must go through Course Entry Interview to demonstrate student's suitability for the intended course (career goals, reasons for studying the course, special needs, etc).



International Students must meet the Student Visa (SC500) requirements.

*International Students may not be required to provide evidence of scores in the English Language Test where documented evidence can be provided to demonstrate any of the following:

- Students who have completed at least five years' study in one or more of the following countries: Australia, UK, USA, Canada, New Zealand, South Africa, or the Republic of Ireland
- Citizens and passport holders of one of the following English-speaking countries: UK, USA, Canada, NZ or Republic of Ireland
- Students who have successfully completed in Australia in the English language either the Senior Secondary Certificate of Education or 50% of the units of a Certificate IV or higher-level course, in the two years before applying for the student visa.

Note: Each course may have different entry requirements. For full details, please read individual course entry requirements on our website and or contact our admission team at admission@pic.edu.au

ACCEPTABLE ENGLISH TEST SCORE

Where evidence of English Language is required, the following minimum English language test score from the following providers will be accepted:

English language provider test	Minimum test score	Minimum test score where combined with at least 10 weeks ELICOS	Minimum test score where combined with at least 20 weeks ELICOS
International English Language Testing System	5.5	5	4.5
TOEFL internet-based test	46	35	32
Cambridge English: Advanced (Certificate in Advanced English)	162	154	147
Pearson Test of English Academic (PTE)	42	36	30
Occupational English Test**	Pass	Pass	Pass

IELTS	PTE	TOEFL	Cambridge
6.0	51.6	78	169

** The Occupational English Test includes a mark between A and E. An A or B is considered a pass.

The test must have been taken no more than two years before the student visa application is made.

*Where our online application system indicates that documentary evidence of English language proficiency is required, it is important for you to attach these documents to your visa application before lodging your application. Failure to do so may result in visa refusal.

Reference: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500>

ACADEMIC ENTRY REQUIREMENTS EQUIVALENTS BY COUNTRY*

Country	VET equivalent	Country	VET equivalent
Bangladesh	Higher Secondary Certificate (HSC), often requiring GPA 4.0/5.0 or higher depending on the course.	Myanmar	Matriculation / Basic Education High School (BEHS) Examination Certificate with an average of 55%
Cambodia	Diploma of Upper Secondary Education (Grade 12) with an average of 60% is generally considered equivalent to Australian Year 12 for some pathway, diploma, or foundation programs.	Nepal	Nepalese Higher Secondary Certificate (HSC) administered through: Higher Secondary Education Board (HSEB) Year 12 with an average of 55% OR National Examinations Board (NEB) Year 12 with a GPA of 2.21 (i.e. 55%)
China	Senior Middle School Year 3 (Gao San) with required academic averages.	Nigeria	Senior Secondary Certificate (WAEC/NECO) with acceptable grades in the best 6 subjects Acceptable Grades: A1, B2, B3, B4, C5, C6
Colombia	Year 10 of Upper Secondary Schooling with an average grade of 60% ≈ Australian Year 10.	Pakistan	Year 12 with an average of 60% in one of the following: Higher Secondary School Certificate OR Intermediate Examination Certificate
Egypt	Year 10 of Senior Secondary School with an average of 50% ≈ Australian Year 10 equivalent.	Philippines	Year 12 with an average of 55%
Fiji	Form 6 with an average of 60% in the best 4 subjects	Russia	Attestat o Srednem Polnom Obshchem Obrazovanii (Certificate of Secondary Complete General Education) with a GPA of 3.5
Indonesia	SMU 3 or Secondary School Certificate of Graduation (SKHUN / STK) with an average of 60%	Saudi Arabia	General Secondary School Certificate with an average of 60%
India	Senior Secondary School Certificate (Class XII) assessed against Australian Year 12 equivalency, with required percentages varying by university and program.	Lebanon	Year 12 with an average of 55% in one of the following: Baccalaureat Libanais (Lebanese General Secondary Certificate) OR Baccalaureat Technique
Iran	High School Diploma (Diploma) is generally considered a secondary school qualification but may not always be sufficient on its own for direct university entry	Sri Lanka	Sri Lankan GCE A-Level* (2 passes with an aggregate score of 3)
Iraq	Preparatory Baccalaureate OR Vocational Baccalaureate with an overall percentage of 65%	Thailand	Year 12 / Matthayom 6 with a GPA of 1.5 in one of the following: Certificate of Secondary Education OR Certificate in Vocational Education
Jordan	National final exam (Al-Tawjihi) with an average of 60% with one of the following: General Secondary Education Certificate OR Vocational Secondary Education Certificate	Vietnam	Year 12 with a GPA of 6.0 in one of the following: Diploma of General Education (Bang Tot Nghiep Pho Thong Trung Hoc) OR Secondary Vocational School Certificate (Bang Tot Nghiep Trung Hoc Chuyen Nghiep)
Kenya	Kenya Certificate of Secondary Education (KCSE) with a grade average of 55% (C+ grade)	Zimbabwe	ZIMSEC GCE A-Level* (2 passes with an aggregate score of 3)

How To Apply?

Step 1: Enquiry

Students can make enquires via the Paramount International College website, email, phone or through an authorized agent.

Upon receiving the enquiry, students shall be provided accurate marketing and pre-enrolment information copy of the PIC Brochure and Student Handbook, which contain important information for the student about the course entry requirements, enrolment process, LLN Test, Course Entry Interview, visa eligibility requirements, information on life in Australia, Refund Policy, Complaints and Appeals Policy etc.

Step 2: Enrolment Application

If students are interested in applying for a course with Paramount International College, they can apply directly with the college or through authorised agents. The Enrolment Application form can be downloaded from our website or can be emailed to you by our admission staff, or you can get it from the authorised agent of the college. For the list of our authorised agents, please check our website:

www.pic.edu.au

Students must complete the enrolment application form carefully and accurately and submit it via email to admission@pic.edu.au or post it to the college address or submit it to the authorised agent with supporting documents.

SUPPORTING DOCUMENTS

- Completed student application form
- Completed Genuine Temporary Assessment form
- Certified copy of Passport
- Certified copy of High School Certificate or equivalent secondary schooling outcome (also other qualification, work experience, etc. if wanted)
- Certified copy of the rest of the English Language test
- Evidence of funds and access to it
- Payment of Application processing fee of \$250 to Paramount International College (non-refundable)
- Visa Grant Notification Letter (Onshore International Student & current health insurance)

Address

Student Support Manager

Paramount International College
 Unit 202 / 118 Church Street,
 Parramatta, NSW 2150, Australia

Step 3: LLN Test & Course Entry Interview

Once the documents as stated in Step 2 have been received, Paramount International College may conduct Language, Literacy and Numeracy Test to assess the student's LLN skills and knowledge.

Students can visit the campus or the office of the authorised agent to appear in the LLN. If they want to attend the LLN in the authorised agent's office, a time suitable for all parties will be arranged first. Then, an PIC trainer will use remote audio-visual technology to invigilate the test in real time. The student will forward the LLN answer sheet to PIC Trainer/Student Support Officer via email to **admission@pic.edu.au** or post it to the college address. Trainer & Assessor from Paramount International College will assess the answers. S/he will also interview the student on the purpose of study, career goal, support service needs etc.

Step 4: Issuing Letter of Offer

Paramount International College will assess the student enrollment application and the outcome of the LLN Test & entry interview. If satisfactory, PIC will issue a letter of offer and student agreement with an invoice for the tuition fee & material fee of at least \$2000 (tuition fee refundable as per policy) to the successful applicant. Students can pay more than 50% of the tuition fee if it suits their visa application purpose.

Letter of Offer is valid for 14 working days only. After this date, the position will be offered to another applicant. It is important to note that the offer made by Paramount International College is conditional based on the student meeting the minimum requirements for the course, which may be listed in the Conditions section of the offer letter.



The Letter of Offer

- ♦ Advises the course name, content and duration of the course in which the student is to be enrolled and any conditions on his or her enrolment.
- ♦ Provides an itemized list of tuition fees and other fees payable by the student (Summary of Fees).
- ♦ Sets out the circumstances in which personal information about the student may be shared between Paramount International College and the designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. This information includes personal and contact details, course enrolment details and changes, and the circumstance of any suspected breach by the student of a student visa condition.
- ♦ Advises the student of his or her obligation to notify Paramount International College of a change of address within 7 days while enrolled in the course.
- ♦ Includes information of any arrangements with another registered provider, person or business to provide the course or part of the course if applicable.
- ♦ Advises indicative course-related fees, including advice on the potential for fees to change during the student's course and applicable refund policies.
- ♦ Includes information about the grounds on which the student's enrolment may be deferred, suspended, withdrawn or cancelled. Students must pass more than 50% of the units they have enrolled on two consecutive terms and attend at least 80% of the course contact hours.
- ♦ Includes a brief description of the ESOS framework made available electronically by the Department of Education and ESOS Legislative Framework.

Step 5: Confirmation of Enrolment

To accept the offer, the student must agree to the terms and conditions of the Letter of Offer, complete, sign and return it to Paramount International College. The signed agreement must be received before the student offer expires. The student is also required to provide a payment receipt the amount indicated as payable in offer letter from the total fees for successful admission to a program. These documents must be submitted to the Paramount International College or college authorised agents.

If the student is applying onshore, they are also required to provide a copy of their personal details, a valid student visa, and a copy of their current OSHC card.

Once all required documentation and payment have been received, Paramount International College will send the student the following items:

- An electronic Confirmation of Enrolment (COE)
- Confirmation of course commencement details
- A tax invoice for the payment of fees Overseas Student Health Cover (OSHC) information.
- Student Visa / Travel / Accommodation Information

These documents shall be sent to the student's nominated email address. The student may also nominate to have these documents sent to the agent.

Agent or Paramount International College Representative or onshore international students should submit the Student Agreement and supporting documents by mail, or email with evidence of the full invoiced payment to:

Student Support Officer

Paramount International College

Unit 202 / 118 Church Street Parramatta, NSW 2150

E: admission@pic.edu.au



Step 6: Lodging Student Visa

Upon receiving the electronic Confirmation of Enrolment (COE), International student can apply for a Student Visa (subclass 500) online through Department of Home Affairs website by creating IMMI Account. For more information please visit www.homeaffairs.gov.au

Students may choose to appoint a registered migration agent to lodge their student visa application on their behalf.

Students must notify Paramount International College of the visa application outcome as soon as they become aware of it.

Students whose visas have been granted are required to arrange their own travel and temporary accommodation for their initial period in Australia (until permanent accommodation can be established).

Once these arrangements have been made, the student is requested to notify Paramount International College of the following:

- Confirmation of Student Visa grant notification (subclass 500)
- Confirmation of temporary accommodation, including address
- Confirmation of travel booking and the planned arrival time, carrier, airport, etc.
- Phone number of a relative, a friend or a contact in Australia
- Contact details on arrival in Australia (must include a mobile phone number where possible)

This information is to be provided in the PIC Student Visa / Travel / Accommodation Confirmation Form and submitted to an authorised agent or a Student Support Manager directly by mail or email to:

Student Support Manager
Paramount International College
Unit 202 / 118 Church Street
Parramatta, NSW 2150
E: admission@pic.edu.au

Step 7: Orientation/ Course Commencement

Students will be notified of the course commencement details at the point of confirmation of enrolment.

On arrival at Paramount International College (usually one week before class starts), students are required to participate in a compulsory orientation program. Students are required to provide confirmation details below

- Contact details – mobile phone number and email address.
- Accommodation details
- Details of a Contact Person on Emergencies
- Overseas Student Health Cover (OSHC)
- Individual needs (e.g. disabilities)
- USI requirements



If the student is not successful in securing a student visa, they must notify Paramount International College as soon as possible to access a refund of their paid tuition fees. The student will not be refunded the application fee (\$250).

Read the Refund Policy and Complaints & Appeals Policy in International Student Handbook.

DOCUMENT CHECKLIST

- ☐ Completed student application form
- ☐ Completed Genuine Temporary Assessment Form
- ☐ Certified copy of Passport
- ☐ Certified copy of High School Certificate or equivalent secondary schooling outcome, qualification, work experience
- ☐ Certified copy of English Language Proficiency Report
- ☐ Evidence of funds and access to it



FEES AND REFUNDS

Fees Payable

Fees are payable when a student has received confirmation of enrolment. The fee payment must be between fourteen (14) days of receiving an invoice from Paramount International College (PIC). PIC may withdraw from an offer of enrolment if fees are not paid in accordance with the agreed fee schedule. Refer to fee and Refund Policy.

Overseas students are required to pay at least \$2000 of fees on successful admission to a program. The balance of fees payable for the term should be paid at least 14 days before the commencement of each term unless prior arrangements have been made and confirmed in writing. The amount may range from \$1000 to 3,500 per term. Student Offer Letter and Agreement will have more details on this.

Once a student has completed enrolment, fees will not be subject to change for the normal duration of the course. If a student extends a course length, then any fee increases will be required to be paid for the extended component of the course.

About Fees or Refunds

Students who are unhappy with Paramount International College arrangements for the collection and refunding of tuition fees are entitled to lodge a complaint. This should occur in accordance with Paramount International College complaints policy and procedure. This refund policy, and the availability of our complaints and appeals processes, does not remove student rights to take further action under the Australian Consumer Protection laws.

Refunds

A student, who wishes to cancel their enrolment must give notice in writing. This may be sent via email or letter. Paramount International College staffs that are approached with initial notice of cancellation are to ensure the students understand their rights with regards to the refunding of tuition fees. Students who give written notice to cancel their enrolment and who are eligible for a refund shall be provided with a Refund Request Form.

Students who may not be eligible but are requesting a refund should also be provided with the Refund Request Form, so that the request can be properly considered by the Director of Studies/Chief Executive Officer. Where refunds are approved, eligible refunds will be made within 28 calendar days usually after receipt of the claim. Monies refunded will be made in Australia Dollars (AUD).

Refunds are to be paid via electronic funds transfer using the authorised bank account nominated by the student on the Refund Request Form or Student Agreement. Paramount International College will give the student a refund statement that explains how the amount has been worked out.

Please visit the Refund Policy Section of International Student Handbook on Refund Calculation.

Student Cancellation

Students who cancel their enrolment part way through a training program must notify PIC in writing at the soonest opportunity. PIC will consider the withdrawal request and may issue a refund as per Refund Policy.

MONITORING STUDY PROGRESS AND CLASS ATTENDANCE

Paramount International College (PIC) records and assesses the progress of each student for each unit and cumulatively at the end of each study period. A study period is defined as a Term (10 weeks of study). Satisfactory progress is achieved when a student successfully completes the assessment requirements for each unit or cluster of units within the timeframes specified in the course timetable, communicated to students at the beginning of the term/unit. Where a student is identified at risk of not making satisfactory course progress, PIC will contact the student and arrange a meeting with the Director of Studies to implement PIC's intervention strategies i.e. additional support services. 'Unsatisfactory Course Progress' is defined as a student failing to complete and achieve competency in more than 50% of the course requirements in that study period. At PIC, each study period is a Term (10 weeks).

Where a student is assessed as having made unsatisfactory progress for two consecutive study periods even after implementation of the support/intervention strategy PIC will report the student to the Secretary of the Department of Education through PRISMS and the student's Confirmation of Enrolment (CoE) will be cancelled. This may also result in the cancellation of the student visa.

PIC monitors the attendance of all students in the course.

Attendance is calculated as the percentage of the course scheduled contact hours for which a student is supposed to present and the recorded presence in the attendance roll.

The face-to-face contact hours for attendance each week at PIC is 20 hours. International Students have to maintain 80% of class attendance at all times. We will communicate with you if you fail to do so every three weeks.

Failing to maintain 80% class attendance in two consecutive terms may result in reporting to the Department of Education after intervention/support services are provided.

Read the International Student Handbook for more details. Also, read the policy on Transfer to another provider, deferral, suspension or cancellation of studies.



COMPLAINTS AND APPEALS

PIC is committed to a procedurally fair complaints and appeals process that is carried out free from bias, following the principles of natural justice. If a student is not happy with any PIC service, e.g. enrolment, training, customer service, support service, premise appropriateness, equipment, s/he can lodge a complaint as soon as possible. The formal complaint can be lodged through email, letter or on the Complaint form available on our website. We will acknowledge the complaint within 72 working hours and proceed to solve the issue as soon as practicable. We will be informing the complainant about the development through written means.

Read International Student Handbook for more details.

Once you have completed the required form, you are requested to submit this to the Student Support Manager either via post or email.

Student Support Manager

Paramount International College

Unit 202, Level 2 / 118 Church Street, Parramatta, NSW 2150

Phone: 1300 209 494 (from Australia)

+61 02 8999 1024 (from Overseas)

Email: ssm@pic.edu.au

TRANSFER, DEFERRAL, SUSPENSION AND CANCELLATION OF STUDIES

Requests from students for deferral and suspension of studies will only be granted in compassionate or compelling circumstances beyond the student's control and impact the student's course progress or well-being.

Please read the International Student Handbook for policies on Transfer to another provider, deferral, suspension or cancellation of studies.

RECOGNITION OF EXISTING SKILLS AND KNOWLEDGE

In accordance with the requirements of the VET Quality Framework, Paramount International College provides the opportunity for students to apply to have prior learning, skills and knowledge recognised and counted in relation to the qualification or units of competence for which they are enrolled.

What is Recognition?

Recognition involves the assessment of previously unrecognized skills and knowledge that an individual has achieved outside the formal education and training system. The recognition process assesses the existing skills and knowledge against the requirements of a unit of competence, in respect of both entry requirements and outcomes to be achieved. By removing the need for duplication of learning, recognition encourages an individual to continue upgrading their skills and knowledge through structured education and training towards formal qualifications and improved employment outcomes. This has benefits for the individual and industry. Most importantly, it should be noted that recognition is just another form of assessment.

Providing Recognition of Prior Learning (RPL) and Course Credit may shorten visa duration. Read the relevant section of the International Student Handbook.

The difference of standards and technical nature of these qualifications make it difficult for PIC to assess an RPL application where the applicant is staying overseas and has provided overseas experience documents.

PIC discourages RPL for applicants with experience outside Australia

CREDIT TRANSFER FOR CURRENT COMPETENCE

Credit Transfer is the recognition of learning achieved through formal education and training. Under the Standards for Registered Training Organisations, any RTO's qualifications and statements of attainment are to be accepted and recognised by all other RTOs.

Credit transfer allows the unit of competency previously achieved by a student to be recognised when enrolling in a related course, where those units can assist them in meeting the requirements for a qualification.

It is important to note that credit transfer is not a **Recognition of Prior Learning (RPL)**. If the student believes that they have already attained units of competence from any of their previous qualifications that matches the units of the courses offered at Paramount International College, they are encouraged to inform admission team after commencing the program and provide originals or verified copies of the relevant qualification(s)/Statement of Attainment.

IMPORTANT INFORMATION



Living in Australia

Australia has the global reputation of being one of the world's most diverse and welcoming countries.

It is the sixth largest country in the world by area and the biggest island nation with a population of 23.5 million. It is the world's third most popular international student destination besides the UK and USA and one of the safe and best countries to live and study.

Australia has 6-8 universities that regularly feature in the top 100 universities worldwide and has one of the best higher education systems. It has several best-rated cities out of 100 cities in the world for students, based on student mix, affordability, quality of life and employer activity which are all important elements for students when choosing the best study destination.

Being an international student in Australia means you can rely on receiving world-class education as Australia continues to be a top study destination for international students with relatively lower tuition costs and living.



Sydney

Sydney is the state capital of New South Wales and the most populous city in Australia. Its current population is around 6 million. It is Australia's international gateway for business and tourism and is widely recognised as one of the world's great cities. It has emerged as a global financial, cultural and education hub for people from all over the world and is currently ranked one of the top five study destinations that offer outstanding educational opportunities. Sydney is culturally and ethnically diverse and is home to migrant communities from all over Asia, Europe, Africa, the Middle East, The city is built on hills surrounding Port Jackson, commonly known as Sydney Harbour, where the iconic Sydney opera house and the Harbour Bridge are prominent structures. It is a beautiful city with all the parks, sporting venues, scenic places and beaches, including the famous Bondi and Manly beaches.

Sydney has an excellent public transport system with a comprehensive network of train, bus and ferry services. Light rail lines, airport links, sightseeing buses and taxi services. For further details, refer to this website: www.studyinaustralia.gov.au.



- Spring = Sep - Nov (12 – 26 degrees Celsius)
- Summer = Dec - Feb (21 - 38 degrees Celsius)
- Autumn = Mar - May (20 – 28 degrees Celsius)
- Winter = Jun - Aug (9 - 18 degrees Celsius)

[illegible]

While international students are able to supplement their income with money earned through part-time work that is 48 hours a fortnight in Australia, the 'living costs' requirement helps to support the success of students in their studies by ensuring that they do not rely on such work to meet all their expenses.

From October 2023, Student visa holders and their family members must have access to the following funds to meet the living costs requirements:

For partners coming with you - AUD\$10,394

For a child coming with you - AUD\$4,449

- Education cost for school-aged children-
- AUD 13,502 - 16,000 / year per child (2024-25)
-

For more information, please visit:

www.studyaustralia.gov.au/en/life-in-

australia/living-and-education-costs

[https://immi.homeaffairs.gov.au/visas/getting-a-](https://immi.homeaffairs.gov.au/visas/getting-a)

- [visa/visa-listing/student-500](#)

IMPORTANT INFORMATION



Accommodation

International students are required to arrange temporary accommodation for their initial period in Australia until permanent accommodation can be established. Temporary accommodation can be a hotel, hostel or shared accommodation. Students can find temporary accommodation through:

- <https://www.gumtree.com.au/>
- <https://www.airbnb.com.au>
- <https://www.bedssi.com/>

International students can also rent an apartment or flats; the costs vary depending on the conditions and location. For rental properties please visit:

- <https://www.domain.com.au/>
- <https://www.realestate.com.au/>

This is a great way to settle into life here if you know someone in Australia. Your friends or family can provide advice, support and encouragement during your initial days in Australia.



Visa Conditions

If you are granted a visa, you must abide by its conditions. Failure to comply with these conditions could result in the cancellation of your visa. These conditions include (but are not limited to):

- Complete the course within the duration specified in the CoE
- Maintain satisfactory academic progress
- Maintain approved Overseas Student Health Cover (OSHC) while in Australia
- Remain with the education provider for the first 6 calendar months of the principal course unless issued a letter of release from the provider to attend another institution
- Notify your training provider of your Australian address and any subsequent changes of address within seven calendar days.

For a full list of mandatory and discretionary student visa conditions please visit <https://www.immi.homeaffairs.gov.au/>



IMPORTANT INFORMATION



Overseas Student Health Cover

All international students must have adequate health insurance known as Overseas Student Health Cover (OSHC) for the entire duration of the visa to cover themselves and their family members during their stay in Australia. This is one of the student visa conditions. Department of Home Affairs requires international students to purchase OSHC before they arrive in Australia. OSHC is provided by the below-registered health insurers:

- ahm OSHC
- www.ahmoshc.com
- BUPA Australia
- www.overseasstudenthealth.com
- Medibank Private
- www.medibank.com.au
- NIB OSHC
- www.nib.com.au
- Allianz Global Assistance (Lysaght Peoplecare)
- <https://www.allianzcare.com.au/en/visas/student-visa-oshc.html>

Medical treatment in Australia is expensive, and with many unforeseen accidents or sicknesses, your insurance may cover most of the expenses. OSHC can assist international students in meeting the costs of medical and hospital care if needed while in Australia. OSHC will also pay limited benefits for pharmaceuticals and ambulance services.

OSHC does not pay for general treatment (ancillary or extra cover) such as dental, optical or physiotherapy. If you or your family members would like to be covered for these treatments, you will need to buy extra covers. Don't hesitate to contact your OSHC provider for any additional cover.

Paramount International College is planning to partner with BUPA as Australia's leading health insurance provider. In that case, we will be able to assist arrangement of OSHC on behalf of our students.

For more information, please visit;

- <https://www.bupa.com.au/health-insurance/oshc>
- https://www.privatehealth.gov.au/health_insurance/overseas/overseas_student_health_cover.htm

WORKING IN AUSTRALIA

International Students are limited to work only 48 hours per fortnight while the course was in session and unlimited hours during term breaks. This is one of the student visa condition and international students who are found to breach the student visa condition may have had their student visa cancelled. This is to ensure students are mainly focused on their studies. The students need to stay updated with government rules as the rules may change to different arrangement. For more information, please visit Department of Home Affairs website. <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500>

Australian workplace laws provide basic protection and entitlements for all workers in Australia, including workers from overseas. International students have the same entitlements to minimum wages and conditions as Australian workers, as well as superannuation, workers' compensation, and work safety protection under Australian workplace and taxation laws.

Minimum wages and employment conditions for different occupations or industries, known as industrial awards, are set out by Fair Work Australia and are available online at <https://www.fairwork.gov.au/employment-conditions>

Australian laws also protect international students from being discriminated against at work against race or visa status. For more information about discrimination at work, visit <https://www.fairwork.gov.au/employment-conditions/protections-at-work/protection-from-discrimination-at-work>

If at any time you feel you are being unfairly treated by your employer, you can contact the Fair Work Ombudsman for free advice and complaints assessments. Fair Work Ombudsman can be contacted at 13 13 94 from 8am- 5:30 pm Monday to Friday inside Australia (except public holidays).

The Fair Work Ombudsman is an independent legal agency that provides information and assistance for workers and employers to ensure they comply with Australian workplace laws.

Seeking assistance to resolve a workplace issue will not automatically affect your student visa. For more information please visit: <https://www.fairwork.gov.au>



**PARAMOUNT
INTERNATIONAL
COLLEGE**

Paramount International College

Unit 202 / 118 Church Street,
Parramatta, NSW 2150, Australia

Phone: 1300 209 494 (from Australia)
+61 02 8999 1024 (from Overseas)

Email: admission@pic.edu.au

Website: www.pic.edu.au

