

Education Agent Reference Check Form

Name of the Organisation providing the reference	
Contact Person of the Organisation providing the reference	
Agent/Agency Business Name	
Agent/Counsellor Name	

If you don't mind, could you please provide answers to the following questions to help us process the agent's application? Your assistance is very much appreciated.

1. Is the above Agent/Agency registered with your Institution?

2. How long have you been in a partnership with the above Agent/Agency?

3. Are you pleased with the Agent's contributions over the previous 12 months?



4. Please rate the academic quality of applications being submitted by this Agent.

- Poor Average Good Very Good Excellent

Any comments:

5. Please rate the students sent by this Agent in respect to pay course fees on time.

- Poor Average Good Very Good Excellent

Any comments:

6. Please rate the Agent based on the completeness and accuracy of submitted application documents.

- Poor Average Good Very Good Excellent

Any comments:

7. Generally speaking, how is the attendance record of the students referred to this Agent.

- Poor Average Good Very Good Excellent

Any comments:

8. How cooperative/supportive is this Agent with post enrolment issues/problems their students may have.

- Poor Average Good Very Good Excellent

Any comments:

9. Based on your experience, would you suggest this Agent to prospective students?

10. Are there any other observations or suggestions you'd like to provide?